

2016 MINISTRY CATALOGUE



QUEEN OF THE
MIRACULOUS MEDAL
PARISH

Councils & Commissions

Note: Council and Commission members are essentially appointed by the pastor. Each spring we ask people to submit their names or nominate people to serve on our various councils and commissions. Then nominees are invited to an evening of reflection to discern their call to these important leadership positions. Roles and expectations of the various council and commission members are explained. If you are still interested in serving on a council or commission, you will meet with the pastor to determine which council or commission you would best serve. If there are more people interested in serving on a council or commission than there are openings, names will be chosen by lot.

Pastoral Council

The council is a consultative body which unites the laity and parish staff in a community of prayer, leadership, service and pastoral planning. Members also serve as representatives of parish commissions, committees, or in an at-large capacity. Members can commit to as many as two three-year consecutive terms. They meet four to five times between August and May.

Finance Council

The parish finance council possesses a consultative voice in administering parish finances. The finance council receives direction as to parish priorities from the pastoral council. The finance council reviews periodic financial reports and makes recommendations concerning parish finances. They assist the pastor in making administrative decisions and policies in the care of parish finances. They review and approve the annual budget and the annual financial report provided to all parishioners. Members can commit to as many as two three-year consecutive terms. They meet three to four times between September and May. The finance council has two sub committees: Building and Grounds and the Legacy Group.

- The **Building and Grounds** committee identifies and implements needed maintenance to the parish's physical plant and grounds. They work closely with the maintenance supervisor to prioritize maintenance and repairs. This committee oversees the selection of outside contractors hired to complete work that cannot be done by parish employees or volunteers.

- The **Legacy Group** is a parishioner group of primarily legal, financial and insurance professionals who assist and educate those considering planned giving to Queens Parish and School. They offer support and encouragement to those who want to establish a legacy of generosity to Queens through planned giving vehicles such as will or trust bequests, charitable gift annuities, gifts of stock, or insurance policies.

Education Commission

The Education Commission addresses, plans and monitors all educational opportunities for the parish, including the parish school, religious education, youth, young adults, and adult faith formation. Members commit to as many as two three-year consecutive terms.

Parish Life/Stewardship Commission

The Parish Life & Stewardship Commission pursues fellowship and inclusion for all, so that each parish member feels he/she is welcome in God's family, and in the Parish family. By identifying and organizing events and activities that appeal to and include all members of the diverse population of the parish, it hopes to nurture a community of prayer, participation, service, and financial generosity.

The Commission helps individuals discover their God-given talents, and links them to opportunities to utilize those gifts to further the mission of God through activity in the many ministries and groups of the parish.

Events such as the annual ministry "commitment weekend", coffee & donuts, parish Mass and Picnic in the Park, Easter Egg Hunt, Euchre Social, Trunk 'n Treat, and family movies are sponsored by these commissions.

Meets every 6 weeks September - May.

Social Justice Commission

The Social Justice Commission works with leaders and members of the parish to promote the social vision of the Catholic faith, to explore and assess related opportunities for outreach and to energize all areas of the parish in acts of charity and social justice. Their goal is to build community between those who

serve and those who are served. "Whatever you did for one of these least brothers of mine, you did for me.(Matthew 25:40)

"Each fiscal year the Social Justice Commission evaluates and recommends, subject to the pastor's approval, parish financial contributions to approximately 20 charities. In addition we operate social justice related activities including "Shop 'N Share", "Toys for Tots", "The Warming Project", "Marriage Matters", "Voter Registration", and support the Parish's Christmas and Easter Dinners.

Worship Commission

This commission works with the pastor and music director in planning and evaluating major aspects of seasonal worship. They work within the guidelines set forth by the Vatican and the Diocese to make the time of worship as uplifting and spiritually fulfilling as possible.

Faith Formation

Many of the ministries in Faith Formation, because they involve children, require Virtus Training and/or Criminal Background Check.

Sunday Faith Formation Aids

Aides are needed to assist the catechist in the classrooms on Sunday mornings from 10:30 a.m.-11:45 a.m. Classroom aides assist the catechist with classroom management and the implementation of lessons when needed and potentially as substitutes. VIRTUS training for the protection of children and background checks are required.

Brian Pizzalato, 783-2748 ext. 1043

Sunday Faith Formation Daycare Leader and Aides

A leader or two is needed for our Sunday Faith Formation session, 10:30 a.m.-11:45 a.m., September through May. Aides are also needed to assist the Daycare Leader(s). VIRTUS training for the protection of children and background checks are required.

Brian Pizzalato, 783-2748 ext. 1043

Catechists for Sunday Faith Formation classes

This ministry provides faith formation for students in Preschool-

12th grade. Catechists are responsible for lesson planning in relation to the diocesan curriculum guidelines and the textbook series, along with being on time for classes, greeting students as they arrive. The goal of the catechist is to hand on faithfully the teachings of Jesus as he has given them to the Catholic Church and presenting them in an age-appropriate way. Sessions are on Sunday mornings from 10:30 a.m.-11:45 a.m., September through May. VIRTUS training for the protection of children and background checks are required. Diocesan catechist formation classes are also required.

Brian Pizzalato, 783-2748 ext. 1043

Catechist for Jackson Area Catholic Special Religious Education

This rewarding ministry is designed for a very special group of adults and children with developmental disabilities in all area parishes. Classes are held in Queen of the Miraculous Medal School on Monday evenings (Oct.—



April). If you are interested in spreading God's love through sharing, instruction, prayer, music and crafts, we would welcome you with open arms.

Jeannette Lienhart, 783-2748, ext. 1024

Children's Liturgy of the Word Leaders

Children's Liturgy of the Word leaders proclaim the readings from the Children's Lectionary to children in Kindergarden-5th grade, either during the 9:00 a.m., 10:30 a.m. or 12:00 Noon Mass, September through May. During Mass the children are called forward and dismissed after the opening prayer and return during offertory. The Children's Liturgy of the Word leader plans an age-appropriate commentary on the reading along with leading the children in the prayers of the faithful. The typical schedule is to help out once a month. Schedules are also determined by whether or not we have enough adult volunteers. Resources will be provided by the Office of Faith Formation. VIRTUS training for the protection of children and background checks are required.

Brian Pizzalato, 783-2748 ext. 1043 or Beth Ann Roty 783-2748

Coordinator(s) of Service Projects

Help coordinate various service projects and events for Middle

and High School students. Meet with team members, some training, some planning, expected attendance and relational ministry! Varied times, with multiple opportunities. Some weekends and evenings. Virtus training required.
Jonathan Easlick, 783-2748 ext. 1028

High School & Middle School Youth Group Leaders, Faith Sharers and Catechists

This ministry encourages teens to become closer to Christ through regular interaction with other teens and adults in classes, retreats, and other activities. Volunteers are needed to prepare and conduct weekly classes, share their faith journey with teens and/or participate in retreats, work projects and other events. The youth groups meet Wednesdays from 6:30-8:00 p.m. Other events are scheduled throughout the year.

Jonathan Easlick 783-2748 ext. 1028

Hospitality for RCIA

We hope to establish a team of people to provide refreshments for those who are exploring the Catholic faith via the RCIA. If you would like to help feed people's bodies while their souls are being nourished, this ministry is for you. This is a great opportunity to extend hospitality and welcome to those who may one day join Queen's parish family. The group meets in the parish office building on Wednesday evenings (beginning in the fall and ending in the spring). Volunteers could commit to one of those evenings and bring a sweet or savory snack and beverage for the participants. (You do not need to set up or clean up.) You may bring your refreshments to the parish office anytime before 6:00 p.m. on the day you're assigned.

Rose Mason, 783-2748 ext 1022

RCIA Team

The Rite of Christian Initiation (RCIA) is a four-stage process for individuals interested in exploring the Catholic faith. Seasons begin in September and end on Pentecost each year. Parishioners who are excited about their faith and would like to share it with our candidates (baptized) and catechumens (unbaptized) would be welcome to join the RCIA team as scripture sharers or occasionally as class presenters. If you are interested in sharing your faith in this way, please contact:

Betsy Koval, 783-2748 ext. 1026 or bkoval@queenschurch.com

Facilitator of Small Faith Groups

Small faith groups come together to pray, read scripture and discuss other topics to develop participants' faith walk. Participation helps create strong fellowship bonds with other parishioners through faith sharing. There are a variety of groups with which to get involved, such as Bible sharing, Men's Group, Women's Group, Mom's Group, Retreats, Special Events, etc.

Todd Gale, 783-2748 ext. 1043

Substitute Catechist

Substitute catechists are needed for Sunday faith formation classes for Pre-K-12th when a regular catechist calls in sick or knows in advance they will not be available on a given Sunday. Faith Formation classes are held Sunday mornings from 10:30 a.m.-11:45 a.m., September through May. VIRTUS training for the protection of children and background checks are required.

Brian Pizzalato, 783-2748 ext. 1043

Vacation Bible School

This program for children of the parish, held in the summer, focuses on a theme that leads them to greater understanding of their Faith in a fun and interactive way. A large number of adult and youth volunteers are needed for planning, teaching, games, decorating, arts and crafts, snacks, music, set-up and clean-up. Most likely a one-day event with three days of planning and preparation. VIRTUS training for the protection of children and background checks are required.

Brian Pizzalato, 783-2748 ext. 1043

Liturgical Ministries

Altar Server (Acolyte)

Altar Servers assist the priest during liturgical celebrations. This ministry is open to fourth grade and older, as well as adults. Training is provided.

Fr. Peter Lawrence, 783-2748 ext. 1029

Arimathean

Our Arimatheans provide parish families support during funerals in our parish. At a time when families are grieving the loss of a loved

one, members of this ministry can be a great comfort through their simple presence at the funeral.
Sharon Bliss, 745-0278

Art & Environment Team

A great deal of preparation goes into the celebration of the Mass at Queens. Volunteers work closely together to prepare the sanctuary and church when necessary for these joyous occasions.

If you are interested in helping with seasonal decorating, then consider joining the Arts & Environment Ministry.

Betsy Youngdahl 784-7361

Church Linen Laundry

This ministry involves the laundering and ironing of the small altar linens (not the large altar cloth) used during Mass. Volunteers are given washing and folding instructions. Your service would be for one month a year. Linens are usually picked up and returned after weekend Masses, two to four times a month. You are able to choose the month that is best for you.

At this current time, our number of volunteers exceeds the need. If you are interested in this ministry, please indicate your interest and we will contact you as the need arises.

Training provided.

Kathie Veach 474-5227

Extraordinary Minister of the Eucharist

Extraordinary Ministers of the Eucharist distribute the Eucharist to members of the congregation at communal celebrations. They may also bring Communion to the homebound. Parishioners who have been Confirmed and are in good standing with the Church are invited to participate. Special training and certification is required.

Fr. Peter Lawrence, 783-2748 ext. 1029

Hospitality Minister/Usher



Do you love coming to worship at Mass in Queens Church? Do you want others to feel welcomed and at home here, too? Do you appreciate a sense of order during Mass so that everyone in the congregation has the

best opportunity to experience Jesus in the liturgy? If so, you may enjoy being part of our Hospitality Ministry.

As a Minister of Hospitality/Usher, your basic duties will include: greeting all who walk through our doors, assisting the elderly and disabled in finding seating at Mass, helping to take up the collection, assisting those in the offertory procession, directing the flow of traffic at Communion time, and distributing bulletins at the end of Mass.

This ministry is suitable for single persons, couples and families. Just as you try to make guests feel welcomed in your own home, your warm smile and hospitable personality can help others feel part of our parish home.

Training is provided, and schedules are issued quarterly. You choose the Mass time that works best for you! *Presently we have the greatest need for hospitality ministers at the 12 noon Mass.*

Rose Mason, 783-2748, ext. 1022

Fr. Peter Lawrence, 783-2748, ext. 1029

Lectors/Readers

These men and women proclaim the Scriptures during the Liturgy. They devote time and preparation to understanding the Word of God so all may hear and be open to God transforming their lives. Open to all adults and high school students who have received the sacrament of Confirmation.

Fr. Peter Lawrence, 783-2748 ext. 1029

Music Ministry

Our Music Ministry exists to honor God through music and serves the parish by encouraging and supporting the active participation of the faithful in worship. Specific opportunities in the music program include:

- *Adult Choir* sings at the 9:00 a.m. liturgy September through May. Rehearsals take place Wednesday evenings in church at 7:00 p.m.
- *Guitar Ensemble* leads singing at the 10:30 a.m. liturgy September through May.
- *Cantors*
- *Accompanists and other instrumentalists*

Jerry Glaser, 782-2664, ext. 2608

Outreach Ministries

BeFriendsers

BeFriendsers bring a caring presence and living reminder of God's love, in the name of the parish community, to those who need it. Training is provided for lay volunteers who would enjoy this person-to-person ministry. A minimum of two interested candidates needed to form a class each season.

Margaret York-Ickes, 782-1587

Parish Office, 783-2748

Food Pantry

The food pantry helps people in need of food items throughout Jackson County. It has been a few years since we have needed additional people to help, however we are now trying to build up our list of volunteers. Back-ups are especially needed during winter months.

There are a variety of opportunities, such as fundraising, restocking shelves, helping with food drives and delivery of food. If you are able to help, we would be pleased to have you on board.

In addition to the above, we are in need of volunteers to staff the office 2-4 hours/week. Office hours are Thursdays from 10:00-Noon. Duties include answering phone, filing, typing meeting minutes and meeting agendas, minor cleaning, such as vacuuming. Other cleaning is completed by weekly team members and volunteer staff. Record meeting minutes at the monthly Board meetings. Board meetings are held every 2nd Wednesday from Noon-1:00 p.m. at the pantry (with the exception of August).

Mark Smith, 782-6604

St. Vincent DePaul

The Society of St. Vincent de Paul is a lay organization of men and women who come together to pray and grow in holiness through service to the poor. We meet every other week. Financial assistance for those in need is provided through the generosity of our parish. Food for the hungry is given from the SVdP Food Pantry. We are in need of new members to go out on home visits (always as a team), work in the pantry, and take phone calls.

David Goble 962-2190

Treasures In Our Hearts

Treasures In Our Hearts, a resource for pregnancy loss, are parents who offer a listening ear, burial options, funeral home assistance, and grief support. Volunteers are needed to help in attending internments at Roseland Cemetery.

Mary Anne Utess, 262-5259

Parish Groups

Boy Scouts/Cub Scouts

Troop #424 offers exciting, fun-filled outdoor adventure for boys between the ages of 7-18. The scouts offer outings every month as well as leadership opportunities for adults who want to continue their own outdoor enjoyment and adventure. Virtus training required.

Russ Melville, 783-2028

Knights of Columbus

The Knights of Columbus is a Catholic fraternal benefit organization focused on charity, unity, fraternity and patriotism. Google Knights of Columbus, or log onto www.kofc.org to learn more about the organization. Men 18 years and older, who are practicing Catholics, are eligible to join. Meetings are held each month.

Frank Page, 962-1700

Men's Club

Open to all men of our parish to come together for fellowship and service throughout the year. The Men's Club conducts a truck raffle and other fundraising activities, with monies raised used primarily for school needs. Meetings are held once a month.

Marc Egan, 262-7985

Women's Guild and Circles

The Women's Guild is an umbrella organization for several small "Circles" of women, each under the patronage of the Blessed Mother or a special saint. The members of the Circles commit themselves to prayer, service and support of the parish. Most Circles meet monthly, but each one has its own "personality." Some Circles have been around for decades and are well established; others are relatively new and are finding their own way on how best to serve the people of our parish. Some groups are comprised of senior women, others are "empty nesters," and yet others are made up of moms of school-aged

children. There is a Circle for you, if you are interested.

Among the activities and events that are sponsored by the Guild and its Circles are the bus trip to Great Lakes Crossing Mall, semi-yearly church cleanings, the Father-Daughter Dance, a Lenten women's retreat, seasonal flower and wreath sales and the graduation Mass brunch. The Guild also supports the community-wide Christmas and Easter dinners, as well as our parish Lenten Simple Suppers and monthly coffee and donut socials after Mass.

Melissa Crowley 206-5160

Hillary Kalahar, 812-3572

Parish Involvement

Casserole Crew & Bakers

Participants occasionally prepare a meal to give to a family of the parish who might be experiencing illness or perhaps a recently deceased member of the family. Participants are also asked to bake deserts for various parish events. Volunteers are contacted as casseroles are needed.

Mary Caldwell, 795-5178

Faith Community Nursing

This is a specialized practice of professional nursing that focuses on the promotion of health and minimizing illness in a faith community setting. The faith community nurse is an RN who is knowledgeable in two areas: professional nursing and an understanding of the relationship between faith and health.

The goals of Faith Community Nursing are to promote health, health educator, health advocate, assist people in finding resources and care. Blood pressure clinics, held from October through May, is the *main* function of the Parish Nurse.

At this current time, our number of volunteers exceeds the need. If you are interested in this ministry, please indicate your interest and we will contact you as the need arises.

Kathy Lefere 787-5352

Family Fall Festival

Held in September, this social event is hosted to promote fellowship within the Catholic community, as well as the City of Jackson. Volunteers, age 12 and older, are needed from our parish to help with the many activities.

Eileen Lienhart, 841-9203

Letter/Card Writing

A Stewardship parish is also a welcoming parish. One way we can reach out to each other, is to send a simple note or card at key moments in people's lives, e.g. birthdays, anniversaries, when illness strikes or a death occurs. This act of kindness can make a difference in how one feels about our parish family. Please consider recommitting or joining this group.

Beth Elinski, 563-2871

Parish Historians

We are still in need of parish historians to join an existing group willing to collect pictures, newspaper articles, and anything else relative to our parish for filing in the Parish Archives. Additionally, volunteers are needed to record events on film (DVD) to be added to the archive. If you enjoy recording history, you would be a natural fit for this ministry.

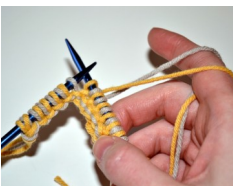
Jeannette Lienhart, 783-2748 ext. 1024

Mailing Assistant

Volunteers are needed from time to time throughout the year to assist the office staff with large mailings and/or other clerical activities being performed for the parish. ***These activities take place during the regular office hours*** and allow you to work in groups with other volunteers. A great way to help your parish and enjoy gathering with other members of your parish community.

Joan Grant, 783-2748

Mitten Ministry



Inspired by the frigid winter, we were made sadly aware that many people in our own neighborhood are not dressed warmly enough to endure the outside weather. In an effort to at least warm up their cold hands, volunteers can knit mittens, hats or scarves in their own home. Patterns and yarn is provided by the parish. Both children and adult sizes are needed. Keep your hands busy and help keep another's warm by participating in this ministry.

Jeannette Lienhart, 783-2748 ext. 1024

Connie Dailey at 782-9764

Prayer Line

When individuals request special prayers, their intentions are given to dozens of people via the Parish Prayer Line. This is an effective way to intercede for the temporal and spiritual needs of our community. All prayer requests are confidential.

Gina Imperial, 789-8503 or ginaimperial@comcast.net

Proofreader

From time to time, an “extra set of eyes” is needed to proofread documents and digital communications authored by parish staff members and volunteers involved in various parish ministries. These communications are meant for the public and may appear in print or on our website. If you have an “eagle eye” when it comes to the printed word, your help would be appreciated.

Rose Mason 783-2748, ext 1022

Adopt-A-Garden

Gardens around the rectory, church and school are divided into small parcels. Singles, couples and families are needed to maintain their beauty. Minimum time is required.

St. Joseph Workers

This group of dedicated parishioners, with experience in buildings and grounds maintenance, help manage the upkeep of the church property. They are involved in a variety of hands-on maintenance projects.

Spring/Fall Cleanup

This group of volunteers would gather mid May to prepare the gardens for planting and mid October to get them ready for the winter months. Lunch will be served for all workers.

Bob Fitzpatrick 416-2081

School Involvement

Art Assistants

Assist the Art Teacher with displaying artwork in the school throughout the year. Help with art classes during specialty projects as scheduled by the instructor. Catholic Schools Week, Art in the Mall and Youth Art month. Virtus training required.

Nanci Stadel, 782-2664

Mentors

Work one-on-one or with small groups for oral reading or math practice. Most often needed at a regular time each week. Virtus training required.

Brigid Miller, 782-2664

Science Comes to Life

One-day event in the spring. Assist with science experiments/information stations. Persons with occupational experience that uses science are particularly welcome. Virtus training required.

Liz Hartley, 782-2664

Spiritual Life Ministries

Perpetual Adoration

Spending time in meditation, prayer, and adoration before the Blessed Sacrament is an excellent opportunity to experience grace in our lives. The chapel is open 24/7. Individual or family adorers are asked to sign up for one-hour blocks. Subs are always needed.

Mary Jo Kelly, 748-7342



Prayer Shawl Ministry

Participants crochet or knit shawls that are then blessed and distributed to those who are ill, grieving or experiencing difficult times. The group meets three or four times a year with first and last meeting holding a potluck dinner for members. We make chemo caps, baby hats, lap afghans, and premie burial outfits. Patterns and donated yarn are available at the Parish Office.

We are also looking for a chair for this wonderful ministry. It is just a matter of coordinating things and hosting a get-together once or twice a year. You don't even have to be a "knitter!" Contact the Parish Office if you are willing to help.

*When we let the daily pressures of life trouble us,
we begin to believe
that we are responsible for taking care of everything.*

*This causes us to frantically
cling to our time and treasure.*

*Yet,
Jesus tells us not to be troubled or afraid.*

Take a deep breath,

*Pray,
And place your trust in God.*

*When you do,
You will be a better steward*

For your use

Below are some suggestions you will be able to respond to God's generosity and increase your spiritual life. Please prayerfully reflect on how you can be a good Steward, sharing your Time, Talent and Treasure.

- Attend Liturgy every Sunday and on Holy days.
- Attend at least one weekday Liturgy each week.
- Attend Adoration for one hour.
- Spend 15 minutes a day in personal prayer.
- Pray together with loved ones.
- Read the Bible for one hour each week.
- Go to confession at least every other month.
- Schedule time for a spiritual retreat